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| **Stephen Oladoke** | [**stephenoladoke6@gmail.com**](mailto:stephenoladoke6@gmail.com)  **Canada Visa + Work Visa = Yes** | |
| **SUMMARY**  Experienced IT Manager with over 3 years of experience in IT operations, including 2 years leading an IT department. Skilled in leading and managing large IT projects, rolling out IT infrastructures, and implementing business systems and ERPs. Experienced in managing 3rd party IT providers and ensuring cybersecurity. Strong working knowledge of computer systems, security, network and systems administration, databases, data storage systems, and phone systems. Excellent critical thinking and decision-making skills, as well as project management skills and the ability to prioritize. Well-versed in IT infrastructure and operations best practices.  **CORE COMPETENCE**   * Leadership skills to manage and lead large IT projects and teams. * Proficiency in monitoring the performance of information technology systems and making recommendations for improving the IT infrastructure. * Knowledge of cyber security practices to assess and monitor cyber security. * Strong ability to define IT infrastructure strategy, architecture, and processes. * Analytical skills to assess business requirements and develop solutions for IT needs. * Experience in assessing vendors and developing test strategies for new hardware and software. * Ability to manage 3rd party IT service providers. * Proficiency in troubleshooting hardware and software issues related to internal IT. * Excellent working knowledge of computer systems, security, network and systems administration, databases and data storage systems, and phone systems. * Critical thinking and decision-making skills. * Strong project management skills and ability to prioritize tasks effectively. * Knowledge of IT infrastructure and operations best practices. * Experience leading and managing large IT projects and rolling out IT infrastructures across various technologies.   **PROFESSIONAL EXPERIENCE**  **HYPHN RESOURCES |Jan 2022 - Feb 2023|**  ( I.T Manager  ***Duties and Responsibilities***   * Led the implementation of a new ERP system, which resulted in a 25% increase in efficiency and a 15% reduction in operating costs. * Oversaw the design and deployment of a new IT system for a large-scale manufacturing facility, which improved production output by 30%. * Managed a team of 10 IT professionals, providing coaching, training, and performance feedback to ensure that team members met their objectives. * Developed and implemented IT policies and procedures to improve data security, resulting in a 50% reduction in security incidents. * Worked closely with key stakeholders & agencies across the organization to assess business requirements and develop solutions that met their needs. * Conducted vendor assessments and negotiated contracts with third-party IT service providers to ensure that services were delivered on time and within budget. * Conducted regular performance reviews of IT systems to identify areas for improvement and made recommendations to senior management on infrastructure upgrades and improvements.   **Dreams Company |August 2020 – Present |**  ( I.T Manager  ***Duties and Responsibilities***   * Led a team of IT professionals, responsible for designing, implementing, and maintaining the organization's IT infrastructure, including network, server, storage, and cloud-based services. * Successfully completed several large-scale projects, including implementing a new CRM system and migrating the company's email system to Microsoft Office 365, resulting in a 30% increase in sales and a 20% reduction in operational costs. * Developed and managed the IT budget of $165,000, ensuring cost-effective procurement of hardware, software, and services. Conducted regular financial analysis and reporting to senior management to demonstrate the ROI of IT investments. * Worked closely with cross-functional teams to identify and prioritize business needs and recommend IT solutions that align with the company's strategic goals. * Facilitated communication and collaboration between IT and other departments to ensure the successful implementation and adoption of new technologies. * Established and maintained strong relationships with vendors and service providers, negotiating contracts and ensuring compliance with SLAs and regulatory requirements. * Conducted regular performance reviews of vendors and service providers to ensure high-quality services and competitive pricing. * Maintained up-to-date knowledge of emerging technologies and trends, implementing innovative solutions to improve business operations and enhance the customer experience. Conducted regular training and development programs for IT staff to enhance their technical skills and knowledge. * Developed and implemented cybersecurity policies and procedures, conducting regular risk assessments and audits to ensure the protection of the company's assets and data. Conducted regular security awareness training for employees to promote a culture of cybersecurity.     **EDUCATION**  **Sheridan College University, Toronto, ON | 2024**  Diploma in Computer Programming  **HarvardX (Online Learning Initiative by Harvard University) |2022**  Computer Science & Web Programming  **Rekrut Consulting Ltd. |2022**  Branding & Marketing | | **TECHNICAL SKILLS**  **Project Management**  **Leadership**  **IT Operations**  **Web Development**  **Vendor Management**  **Business Acumen**  **Communication**  **Analytical Thinking**  **Network and systems administration**  **Database management**  **Software development**  **Virtualization technologies and virtual environments management**  **Business analysis and requirements gathering for IT projects**  **OTHER SKILLS:**  **Full Stack Developer**  **Website Designer & Developer**  **Digital Marketing Manager**  **Brand & Marketing Strategist**  **Content Creator**  **Social Media Manager**  **Paid Advertising Manager**  **Digital Advertising Strategist**  **Graphic & Motion Designer**  **Email Marketer** |
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